



PRE-CHAMPIONSHIP PACKET



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WELCOME

On behalf of the National Junior College Athletic Association and Joplin Sports Authority, congratulations on your qualification to the 2025 NJCAA Women's DII Basketball Championships! The six-day event will be held at the Leggett & Platt Athletic Center in Joplin, MO from March 17th-22nd. This pre-championship packet will serve as an in-depth guide for the championship. We look forward to welcoming you to Joplin and wish you the best of luck!

NJCAA MISSION STATEMENT

It is the mission of the National Junior College Athletic Association (NJCAA) to promote and foster a national program of two-year college athletic participation in an environment that supports equitable opportunities consistent with the educational objectives of member colleges.

Unlawful discrimination is incompatible with this mission and detracts from the organization's goal of promoting healthy and fair competition. The NJCAA prohibits unlawful discrimination based on sex, race, color, national origin, ancestry, disability, religion, creed, sexual orientation, age or any other characteristic protected by applicable law in the NJCAA's governance, programs, regulations and employment practices.

ABOUT THE NJCAA

Since 1938, the NJCAA has served as the nation's premier governing body for two-year collegiate athletics, providing student-athletes opportunities to PREPARE, COMPETE, SUCCEED and ACHIEVE in their academic and athletic disciplines. The NJCAA is the second-largest national intercollegiate athletic organization in the United States, with over 500 member schools in 44 states. Each year over 3,400 teams compete in 28 different sports across multiple divisions in the NJCAA and the organization sponsors 52 national championship events and sanctioned football bowl games.

For more information, visit: [NJCAA.org](https://www.njcaa.org)

TOURNAMENT PERSONNEL

POSITION	NAME	PHONE NUMBER	EMAIL
Tournament Director	Jared Bruggeman	928-606-6222	jared@joplinsports.org
Tournament Operations	Shaun Buck	417-483-9485	shaun@joplinsports.org
Hospitality	Brittnie Earp	417-434-1772	brittnie@joplinsports.org
Athletic Trainer	Mylene Ray	417-793-1841	mbray@freemanhealth.com
NJCAA DII Women's Basketball Chair	Tony Tompkins	913-288-7150	atompk10@jccc.edu
NJCAA National Office Rep	Lydia Morris	719-590-9788	lmorris@njcaa.org

SCHEDULE OF EVENTS

PRACTICES

Sunday, March 16, 2025 - 8:00 AM – 4:00 PM

- Host will reach out after the tournament seeding is announced to assign shootaround times based on seed.
- Please contact Shaun Buck (shaun@joplinsports.org) with questions.



Daily Practice Requests (Monday, March 17 - Friday, March 21 | 7:00 AM - 9:30 PM)

- Teams can reserve daily practice times with the tournament staff each day of the tournament.
- Teams are asked to keep time slots under 4 hours in order to accommodate all teams' requests.
- Daily practice times are available on a first come first served basis at Young Gym (attached to LPAC)

WARM UP

Per NJCAA Division II Women's Basketball sports code each team will be guaranteed a 20-minute warm up between games. Attached to LPAC there is another gym (Young Gymnasium) with two courts that will be divided and available for warm-ups/shoot around.

GAME SCHEDULE

2024-2025 NJCAA DII WOMEN'S BASKETBALL TOURNAMENT SCHEDULE			
Day 1		Day 2	
9:00 AM	Game 1 - #13 vs. #20	9:00 AM	Game 7 - #4 vs. W1
11:00 AM	Game 2 - #16 vs. #17	11:00 AM	Game 8 - #1 vs. W2
1:00 PM	Game 3 - #14 vs. #19	1:00 PM	Game 9 - #8 vs. #9
3:00 PM	Game 4 - #15 vs. #18	3:00 PM	Game 10 - #3 vs. W3
6:00 PM	Game 5 - #5 vs. #12	6:00 PM	Game 11 - #7 vs. #10
8:00 PM	Game 6 - #6 vs. #11	8:00 PM	Game 12 - #2 vs. W4
Day 3		Day 4	
9:00 AM	Game 13 - L1 vs. L2	12:00 PM	Game 19 - L8 vs. L9
11:00 AM	Game 14 - L3 vs. L4	2:00 PM	Game 20 - L11 vs. L12
1:00 PM	Game 15 - L5 vs. L7	5:00 PM	Game 21 - W8 vs. W9
3:00 PM	Game 16 - L6 vs. L10	7:00 PM	Game 22 - W11 vs. W12
6:00 PM	Game 17 - W5 vs. W7		
8:00 PM	Game 18 - W6 vs. W10		
Day 5		Day 6	
9:00 AM	Game 23 - W15 vs. W16	12:00 PM	7th Place Game 29 - W23 vs. W24
11:00 AM	Game 24 - W19 vs W20	2:00 PM	5th Place Game 30 - W25 vs. W26
1:00 PM	Game 25 - L17 vs. L18	5:00 PM	3rd Place Game 31 - L27 vs. L28
3:00 PM	Game 26 - L21 vs. L22	7:00PM	Championship Game Game 32 - W27 vs. W28
6:00 PM	Game 27 - W17 vs. W21		
8:00 PM	Game 28 - W18 vs. W22		



PRE-CHAMPIONSHIP BANQUET

A Taste of Joplin National Championship Celebration

- Date: Sunday, March 16, 2024
- Time: 6:00PM-8:00 PM
- Location: Leggett and Platt Athletic Center
- Attire: Team Travel Gear
- Cost: \$10 per person

Payment:

Check or Credit Card

Checks can be made payable to Joplin Sports Authority and presented in-person or mailed to:

Joplin Sports Authority
 3301 West First Street
 Joplin, MO. 64801

Credit Card

Authorization form can be found in Appendix 2

COACHES MEETING

The Coaches Meeting will be held at the Leggett and Platt Athletic Center at 7:30 PM in Room 203, an upstairs classroom in the lobby of Young Gym, on Sunday, March 16th, 2024. The meeting should last approximately 30 minutes.

It will take place at the same location and during the Taste of Joplin National Championship Celebration.

QUALIFYING STANDARDS

DISTRICT QUALIFIERS

16 district winners and 4 at-large selections will participate in the tournament.

No more than three teams from one district may be chosen in any combination (district champions and at-large)

2024-2025 NJCAA DII WOMEN'S BASKETBALL DISTRICTS							
DISTRICT	REGION(S)	DISTRICT	REGION(S)	DISTRICT	REGION(S)	DISTRICT	REGION(S)
CENTRAL	24	CENTRAL PLAINS	2, 16	EAST A	3, 15, 19	EAST B	3, 15, 19
GREAT LAKES A	12A	GREAT LAKES B	12B	GREAT LAKES C	12C	MID-ATLANTIC	20
MIDWEST A	4A	MIDWEST B	4B	NORTH CENTRAL A	9, 11, 13	NORTH CENTRAL B	9, 11, 13
PLAINS	6	SOUTH ATLANTIC	10	GULF SOUTH	8, 22	WEST	1

TOURNAMENT FORMAT

The Tournament Bracket will be a 20-team false double-elimination tournament featuring 32 total games.

FILM EXCHANGE

Upon qualification for the national tournament, each team will be required to upload a complete game film in one file for their last game played, including postseason, to the NJCAA Official Film Exchange per instruc-



tions provided by the NJCAA National Office. If an At-Large team's last game was against a National Tournament qualifier who will already have a different game uploaded to the film exchange, the At-Large qualifier will upload film from their last game played against a team who didn't qualify for the National Tournament. Teams must upload their game film no later than 48 hours following the release of the fully seeded bracket. Game films must be from a half-court view and must be of good quality where player numbers are visible. Penalties for non-compliance will included but are not limited to: the offending institution will not have access to the uploaded games, a Letter of Reprimand to the offending college president and the head coach will be suspended from coaching the first national tournament game.

POST-CHAMPIONSHIP AWARDS

1. Awards shall be given to the first, second, and third place teams.
2. Each individual player on the first-place team shall receive an NJCAA gold medal. There shall be 20 medals.
3. Each individual player on the second-place team shall receive an NJCAA silver medal. There shall be 20 medals.
4. Most Valuable Player Award shall be presented.
5. Lorene M. Ramsey Coach of the Tournament Award shall be presented.
6. Selection of a 12-player All-Tournament Team shall be made. Each player on the All-Tournament Team shall be presented a medal.
7. B. J. Graber Team Sportsmanship Award shall be presented.

UNIFORMS

UNIFORM POLICY

For each game of the tournament, the team with higher seed (lower number) in each game will be the HOME TEAM and wear light-colored uniforms and have choice of bench. The lower seed (higher number) will be the VISITOR TEAM and wear dark colored uniforms.

LAUNDRY

Laundry services will be available at many of the hotels the teams are staying at. Below is the recommended laundromat for teams who need laundry services throughout the championship.

Oasis Auto Spa and Coin Laundry

1919 E. 20th Street
Joplin, MO 64804
620-281-1205

EQUIPMENT

OFFICIAL BALL

The official tournament ball will be the Spalding TF1000 LEGACY 28.5 (74-8209).



VENUE INFORMATION

OFFICIAL TEAM ENTRANCE

Buses/Vans are to let out at Door 5 (SE corner of LPAC) and then to park in the lower lot down by the Tennis Courts and Soccer Field. If you are arriving early to watch other games, buses/vans should let out at the main entrance and then park in the lower lot.

LOCKER ROOMS

There are four locker rooms to be used during the tournament. All locker rooms are on the 1st level of LPAC, immediately below the arena. Team names and logos will be on each door.

VENUE MAP

Please reference Appendix 1 for the Missouri Southern State University Campus map.

EMERGENCY EVACUATION PLAN

Emergency Evacuation plan is available via https://d2o2figo6ddd0g.cloudfront.net/g/p/72lxknmen5b67/Emergency_Plan_LP_Young.pdf

TICKETS

Daily Session Pass is \$20; Kids 7 and under are free

All Tournament Pass is \$100

Daily Passes and All Tournament Passes are sold on site; Credit Cards (MC, VISA and American Express) will be accepted.

PARKING

Free parking is available for fans throughout the campus.

GAMES COMMITTEE

The games committee shall include the Championship Director, the Division II Women's Basketball Chair, NJCAA National Office Representative, and the Tournament Head Official. The Games Committee shall convene when necessary to discuss and decide issues that impact the tournament as a whole and/or rule interpretations when called upon by game officials.

TEAM TRAVEL & TRANSPORTATION

RENTAL CARS

Hertz Car Rental- Joplin Airport

7331 N. Main St., State Hwy 43, Joplin, MO 64801

417-623-1146

<https://www.hertz.com/rentacar/reservation/>

Avis Car Rental-Joplin Airport

7331 N. Main St., State Hwy 43, Joplin, MO 64801



417-624-6360

<https://www.avis.com/en/locations/us/mo/joplin/jln>

Enterprise Rent-A-Car

2020 S. Rangeline Rd, Joplin, MO 64804

417-782-4443

<https://www.enterprise.com/en/car-rental-locations/us/mo/joplin-5195.html?mcid=yext:245709>

AIRPORT INFORMATION

<https://www.joplinmo.org/149/Airport>

Terminal Location: 7331 N. Highway 43, Joplin, MO 64801

HOTELS

TEAM HOTELS

All team hotel assignments are subject to change. Hotels will be assigned by district. A member from GroupHousing will contact your team via email *once seeding is completed* and connect you with your respective hotel.

Hotel assignments are as follows:

Drury Inn Joplin - Midwest B, At-Large

Fairfield Inn Joplin - Central

Hotel 3107* - Central Plains, North Central B, At-Large

Hotel 2644* - Plains, Great Lakes A, At-Large

La Quinta Joplin - West, Gulf South, Great Lakes B, East A

Quality Inn & Suites - Great Lakes C, At-Large

Holiday Inn Joplin - South Atlantic

Residence Inn Joplin - Mid-Atlantic, North Central A, Midwest A

TownePlace Suites - East B

* Hotel 3107 (formerly Hampton Inn) and Hotel 2644 (formerly Hilton Garden Inn) are currently independent hotels.

The tournament host/NJCAA National Office has chosen to assign lodging for this event, all participating colleges must honor that assignment or pay for those rooms.

FAMILY AND FRIENDS HOTELS

Fan blocks will be available here: <https://groups.reservetravel.com/group.aspx?id=75953>

For a list of full hotels in Joplin, please visit: <https://www.visitjoplinmo.com/places-to-stay/>

MEDICAL

ATHLETIC TRAINING

There will be an ATC onsite for each game day as well as on call for practice days. For more information contact Shaun Buck, Tournament Operations.



CHAMPIONSHIP MEDIAL CONTACTS

Mylene Ray

Freeman Health Systems- AT Coordinator
417-793-1841
mbray@freemanhealth.com

LOCAL HOSPITALS

Freeman Health Systems - Freeman Hospital West

1102 West 32nd Street, Joplin, MO 64804

Mercy Hospital-Joplin

100 Mercy Way, Joplin, MO 64804

LOCAL PHARMACIES

Walgreens

2001 S. Main Street, Joplin, MO 64804
417-626-7878

Walgreens (OTC Only)

1605 W. 7th Street, Joplin, MO 64801
417-659-8453

Walgreens

3222 S. Main Street, Joplin, MO 64804
417-624-6300

Walgreens

2001 S. Rangeline Rd, Joplin, MO 64804
417-626-8553

CVS

112 E. 32nd Street, Joplin, MO 64804
417-623-1883

CVS (Target)

3151 E. 7th Street, Joplin, MO 64801
417-206-3377

Walmart

2623 W. 7th Street, Joplin, MO 64801
417-206-9205

Walmart

1600 E. 7th Street, Joplin, MO 64801
417-680-2025

CREDENTIALS

TEAM CREDENTIALS

Each individual listed on the Official Team travel form will be provided with a credential. Coaches, administrators, players, bus drivers and team managers should be listed on official travel registration form to ensure proper credentials.

Credentials will be distributed to head coaches during their practice time on March 16, 2025, along with a copy of the official tournament program for every individual listed on official travel form. Credentials will be required to enter restricted areas of LPAC. Any additional credentials above the official travel party roster need to be purchased. (I.e. spouses, bus drivers, administration not listed)

MEDIA CREDENTIAL REQUESTS

All non-participating team media may request a media credential request by completing the following form:



[NJCAA Championship Media Credential Request Form.](#)

Requests must be submitted by the media agency's sports editor or news director. Non-participating team media includes, but is not limited to, the following: television news outlets, print newspapers, sports websites and blogs, radio, freelance photographers.

Once the media credential request is submitted, NJCAA National Office or the Championship Host will follow-up directly regarding the status of your credential request and next steps.

Any team media personnel, including sport information directors, team photographers, etc., should be included in the team credentials list and does not need to submit a media credential request.

For questions regarding media credential requests, please contact:

Amanda Cover
NJCAA Athletics Communications Associate
acover@njcaa.org

HOSPITALITY

CHAMPIONSHIP HOSPITALITY

Coaches and Officials Hospitality area will be located behind the south curtain in Leggett and Platt Athletic Center (LPAC). This area will be stocked with snacks and drinks for the duration of the tournament. It will be open 15 minutes prior to the first contest each day and will shut down at halftime of the last contest of each day.

OFFICIAL ROSTER

Each participating team must submit an official roster, team photo, and team logo to the NJCAA National Office **immediately upon qualifying**. Upon qualifying for the 2025 NJCAA DII Women's Basketball Championship each team will receive access and instructions to submit team rosters, photographs, and logos to a Google Drive folder.

For the 2025 NJCAA DII Women's Basketball Championship, official rosters, team photos, and team logos must be submitted **no later than March 11 at 12:00 PM ET**.

OFFICIAL ROSTER

The Google Drive folder will contain an Excel document which will be used to enter rosters for each team. The "Official Roster" Excel document will contain three separate tabs to complete:

- 1. Official Roster** - Include all student-athletes participating the 2024 NJCAA DII Women's Basketball Championship
- 2. Program Roster** - Include all student-athletes and coaches. This list will be used for the official championship program.
- 3. Team Travel Party** - Include ALL individuals traveling as part of the official team party. This list will be used for team credentials. Individuals on this list may only include student-athletes traveling to the championship, coaches, athletic directors, presidents, athletic trainers, sport information directors, and other athletic staff. Family and friends are not permitted on the list for Team Travel Party.



SQUAD SIZE

Teams are limited to the number of players which corresponds to the number of letters of intent as listed in the basketball sport procedures. Once the roster is entered in the official scorebook, no substitutions may be made.

TEAM PICTURE & LOGO

Each team participating in the 2025 NJCAA DII Women's Basketball Championship must provide the following:

- 5 x 7-inch color full-team photograph
 - When submitting the photograph, please include identification of student-athletes, coaches, etc. This full-team photograph will be used in the official championship program.
- Team athletics logo in an .eps file format

PROGRAMS & MERCHANDISE

OFFICIAL CHAMPIONSHIP PROGRAM

Official Championship Programs will be available for purchase at the event gate for \$10.

MERCHANDISE

Official NJCAA national championship merchandise is provided exclusively by [Fine Designs](#) with an expansive list of items and customization options that include adding player numbers, team names and other NJCAA branded graphics to championship apparel. **Participating championship teams can order merchandise on-site or directly from Fine Designs prior to the championship.** Please see below for details on both options:

1. **Order and Pay Onsite:** A team order can be placed on-site via a team order form and working directly with a Fine Designs rep. Payments can be made by credit/debit card or cash. Merchandise will be provided on-site. Team order forms will be provided on-site at the championship and can be accessed by visiting: [Onsite Team Order Form](#). *The Team order form must be submitted on-site and is not able to be submitted prior to the event.*
2. **Order Direct:** Fine Designs can be contacted via email or phone to place a custom order for merchandise *prior to the championship*. The order can be paid by check or directly by the college. Merchandise will be shipped to the address and shipping method selected by the college. Contact Information for Fine Designs to place an order is below. *Direct orders are not able to be shipped to the championship site and will not be available for pick-up at the merchandise booth.*

Email: contact@fdkyteam.com

Phone: (859) 241-1265

For any Fine Designs customer service inquiries, please contact:

Inna Kasaev, Fine Designs

inna@fdkyteam.com

(859) 241-1265

To simplify your athletic department's expense management, CommercePayments' prepaid expense card



allows administrators and coaches to streamline the process of providing teams with spending money.

For more information, contact:

Robyn Montoya

Robyn.Montoya@CommerceBank.com

MEDIA RELATIONS

OFFICIAL NJCAA CHAMPIONSHIP WEBSITE

The official 2025 NJCAA DII Women's Basketball Championship website can be found by visiting: <https://www.njcaa.org/championships/sports/wbkb/div2/index>

The official championship website contains the tournament schedule and results, game box scores, official bracket, photo galleries, historical archives, ticketing information, and more.

SOCIAL MEDIA

Follow the NJCAA on social media for the most up-to-date information surrounding the 2025 NJCAA DII Women's Basketball Championship.



@NJCAA

@NJCAABasketball

@NJCAANetwork



NJCAA



NJCAA

CHAMPIONSHIP RESULTS

The 2025 NJCAA DII Women's Basketball Championship official live statistics and box scores will be available by visiting: <https://www.njcaa.org/championships/sports/wbkb/div2/index>

All results and statistics for the 2025 NJCAA DII Women's Basketball Championship will be done through the official tournament statisticians. Coaches, athletic directors, sports information directors, or other team personnel are not permitted to make any changes to official tournament statistics during or after the 2025 NJCAA DII Women's Basketball Championship. If participating teams notice statistics errors or discrepancies, please contact the NJCAA National Office staff member listed below or communicate with the NJCAA National Office staff member on-site. Reported statistics errors or discrepancies will be reviewed and verified before any box score adjustments are made.

For questions regarding official live statistics or box scores, please contact:

Amanda Cover

NJCAA Athletics Communications Associate

acover@njcaa.org

CHAMPIONSHIP PHOTO AND VIDEO REQUESTS

All media parties requesting access photos or video highlights from the 2025 NJCAA DII Women's Basketball Championship should do so by completing the [NJCAA Championship Media Request Form](#).

This form should be completed by participating team sport information directors or individuals from television news outlets, print newspapers, sports websites and blogs, or radio.



DIGITAL RESOURCES

Digital resources for the 2025 NJCAA DII Women's Basketball Championship can be accessed using the link below. The content is free for usage by participating schools, media outlets, or any other parties.

[View Toolkit Here](#)

NJCAA NETWORK

All broadcasting rights (radio, TV, Internet streaming) of NJCAA Championship Events are exclusive to the NJCAA and the NJCAA will have final authority over all broadcasts. The NJCAA reserves the right to broadcast any of its championship events on its official digital network – NJCAA Network (njcaa.org/network) or any other third-party.

Any rebroadcast, retransmission, or other use of NJCAA Network broadcasts without written consent of the National Junior College Athletic Association is prohibited.

NJCAA NETWORK

The entirety of the 2025 NJCAA DII Women's Basketball Championship will be broadcast live on the NJCAA Network and will be available to view on-demand at the conclusion of each contest. The NJCAA Network is available through a variety of pay-per-view pricing options:

- Day Pass - \$12.00
- Tournament Pass - \$35.00
- All-Access Pass (all 2024-25 NJCAA Championship events) - \$100.00
 - *Note: All-Access Pass does not include any events that are on ESPNU or ESPN+*

The **athletic director** of each team participating in the 2025 NJCAA DII Women's Basketball Championship will receive complimentary access to view all of the championship's games on the NJCAA Network. The complimentary access will ONLY be for the 2025 NJCAA DII Women's Basketball Championship.

The athletic director will receive instructions via email from the NJCAA Marketing & Communications Department prior to the start of the tournament. Complimentary NJCAA Network access is provided so that coaches can scout opponents, review the game they played, and for athletic staff unable to attend the championship. Schools are permitted to use the complimentary viewing access for on-campus viewing parties. The complimentary access is **NOT** permitted to be shared with fans, parents, boosters, etc.

For questions regarding complimentary NJCAA Network access, please contact: media@njcaa.org.

RADIO & TV BROADCASTING POLICIES

Radio & TV broadcasting will not be permitted for the 2025 NJCAA DII Women's Basketball Championship.

NJCAA SPORTSMANSHIP & CODE OF CONDUCT POLICY

NJCAA SPORTSMANSHIP POLICY

Section 1 - General Sportsmanship Expectations: A basic principle of NJCAA athletic competition is to develop and foster respect for fellow participants, coaches, officials and spectators.

Sportsmanship applies to all athletic events involving NJCAA member institutions, conferences and/or regions.



Sport rulebooks may apply rules and regulations that are more restrictive than those found in this section.

- A. Players, coaches and team personnel will recognize their responsibility for proper conduct before, during and after every contest.
- B. Coaches and Athletic Directors will recognize and assume responsibility for the behavior of themselves, players, staff, game management personnel and representatives of the respective NJCAA member institution.

Section 2 - Ejections

A. Violent

A.1. Violent behavior is defined as:

- A.1.a. An act in which physical contact or an attempt to make physical contact occurs with the purpose to do damage, harm, intimidate, incite a fight or otherwise injure a player, coach, referee, spectator or game management personnel or damage property.
- A.1.b. Engaging in hostile or abusive language or harassment that refers to race, religion, sex, sexual orientation, and national origin and/or other threatening language.
- A.1.c. An act in which any player or non-game management personnel leave the bench area or designated warm-up area, when a fight may break out or has broken out. Added 9/1/2023
- A.1.d. When dealing with the football targeting rule, if a foul is called, the following will be adhered to as taken from the sport rulebook.
 - A.1.d.i. As targeting is a penalty, it would not be considered a violent ejection, it would be part of the football rules and enforced within the football rulebook. If the foul occurs in the first half of a game, the player is ejected for the remainder of the game. If the foul occurs in the second half or overtime of a game, the player is ejected for the remainder of that game and the first half of the next contest.

A.2. Penalties - The following penalties will be assessed if a game official ejects a player, coach, team personnel, staff member, or game management personnel for violent unsportsmanlike behavior:

- A.2.a. Immediate ejection and removal from the venue as defined by sight and sound
- A.2.b. A two-contest suspension to be served during the next two regularly scheduled or postseason contests. Suspension of a coach or player at the end of a season of play shall carry over to the following season.
- A.2.c. Should a player, coach or team representative receive as their first two ejections, a violent and a non-violent ejection, in any order, they must serve a three (3) contest suspension.
- A.2.d. Should the player, coach or team personnel be ejected for violent behavior a second time during the season, that individual shall be prohibited from participating in athletic contests of that institution for the remainder of the academic year, including postseason play.
- A.2.e Penalties shall be imposed automatically by the offending institution with suspensions to be in effect for the next two regularly scheduled contests as appearing on the published schedule of the institution at the time of the ejection.
- A.2.f The referee may end the contest.



A.3. Failure to report and/or comply: Failure to report and/or comply will result in:

A.3.a. For the first occurrence, the penalties will double for the offending participant, with the head coach also serving the doubled portion of the penalty and a letter of reprimand shall be sent to the Director of Athletics and the President of the institution.

A.3.b. For the second occurrence, the penalties will double, and a sanction of probation shall be given to the offending institution for that sport in that year.

A.3.c. Games played during the time of failure to report and/or failure to comply with the NJCAA Policies Manual – Sportsmanship, must be forfeited.

B. Non-Violent

B.1. Definition - Non-violent unsportsmanlike behavior is defined as profanity, vulgar gestures, trash talking, taunting or abusive language directed at players, coaches, referees, game management personnel and/or spectators. The use of tobacco or alcohol during NJCAA sponsored events is prohibited within this rule.

B.2. Penalties - The following penalties will be assessed if a game official ejects a player, coach, team personnel, staff member, or game management personnel for non-violent unsportsmanlike behavior:

B.2.a. Immediate ejection and removal from the venue as defined by sight and sound.

B.2.b. For the first non-violent ejection of the sport season, a one contest suspension to be served during the next regularly scheduled or postseason contest, unless a previous violent ejection was served. Suspension of a coach or player at the end of the season of play shall carry over to the following season. For the second non-violent ejection of the sport season, a two-game suspension shall be served. For the third non-violent ejection of the sport season, a four-game suspension shall be served. Each subsequent ejection will result in a doubling of the suspension previously served.

B.2.c. Should a player, coach or team representative receive as their first two ejections, a violent and a non-violent ejection, in any order, they must serve a three (3) contest suspension.

B.2.d. Penalties shall be imposed automatically by the offending institution with suspensions to be in effect for the next regularly scheduled contest as appearing on the published schedule of the institution at the time of the ejection.

B.3. Failure to report and/or comply - Failure to report and/or comply will result in:

B.3.a. For the first occurrence, the penalties will double for the offending participant and the head coach also serving the double portion of the penalty. A letter of reprimand shall be sent to the Director of Athletics and the President of the institution.

B.3.b. For the second occurrence, penalties will double, and a sanction of probation shall be given to the offending institution for that sport in that year.

B.3.c. Games played during the time of failure to report and/or failure to comply with NJCAA Policies Manual - Sportsmanship. must be forfeited.

C. Ejection of the Head Coach: The game shall be terminated, and a forfeit declared if the head coach is ejected and there is no assistant coach or other college staff contractually bound to the institution willing to assume responsibility for the team.

Section 3 - Non-Collegial Incident



A. Definition - Any act or incident not in accordance with NJCAA Policies Manual – Sportsmanship or the respective NCAA Rule Book, and or any sportsmanship situation not appropriately ruled on by the game officials in charge of the contest in accordance with NJCAA bylaws. Examples: multiple ejections, bench clearing altercations, postgame altercations, game official(s) in charge of the contest does not allow the contest to be completed in its entirety.

B. Penalties – Will be administered by the NJCAA National Office on a case-by-case basis in support of NJCAA Policies Manual – Sportsmanship and the respective NCAA Rule Book.

C. Failure to report and/or comply - Failure to report and/or comply will result in:

C.1. For the first occurrence, the penalties will double for the offending participant, with the head coach also serving the double portion of the penalty and a letter of reprimand shall be sent to the Director of Athletics and the President of the institution.

C.2. For the second occurrence, penalties will double, and a sanction of probation shall be given to the offending institution for that sport in that year.

C.3. Games played during the time of failure to report and/or failure to comply with NJCAA Policies Manual - Sportsmanship must be forfeited.

Section 4 – Entering Spectator Area

No player, coach or bench personnel may leave the playing area and enter into the spectator area of the facility to engage in any type of verbal or physical conflict. Penalty for violation of this rule shall be immediate ejection from the contest and suspension from all intercollegiate athletic contests of that institution for the remainder of the academic year including playoffs.

Section 5 – Reporting

A. Single Person Ejections – In the case where a single incident resulted in a single individual being ejected, the report must be submitted in the Admin Portal by noon the next business day.

A.1. The Athletic Director of the member institution from which the player, coach, or staff member is ejected is required to fill out the ejection report and submit to their Regional Director in addition to submission via the Admin Portal. (Note: Reporting is required for all regular and post-season competition.) Revised 9/1/2023

A.2. Ejection Reports – Ejection reports of violent ejections will include a written notification to the President with a copy sent to the Athletic Director of the offending college. This notification will be sent by the Regional Director or his/her designee in the region where the college of the offending player or coach resides.

B. Multiple Person Ejections and Non-Collegial Incidents - In the case of an incident where two (2) or more individuals are ejected, in a single incident, or in the case of a Non-Collegial Incident, the report must be communicated to the NJCAA National Office by noon the next business day.

B.1. Game officials do not have to eject players, personnel, or a coach or staff member, to require this report.

B.2. The Athletic Directors of the member institutions involved in the contest shall notify, in writing, the NJCAA President/CEO following any incident which involves two or more individuals by noon local time of the first business day following the incident. If the ejections are from only one institution, then only that institution is required to submit. If they are from more than one, then any institution



involved in the incident would need to submit. (Note: Reporting procedures must be followed for all regular and postseason competition).

B.3. A copy of the report should be sent to the respective Regional Director in addition to the NJCAA President/CEO, and the Compliance Office at ejections@njcaa.org

B.4. Details of Report – Multiple Person and Non-Collegial Incident Reports must include a detailed accounting of the following:

B.4.a. Date and location of incident

B.4.b. Names of individuals involved in the incident

B.4.c. Names of schools involved in the incident

B.4.d. Specific details of the incident

B.4.e. Were there any ejections as a result of the incident? If so, provide details.

B.4.f. Is there a video of the incident? If there is a video it should be provided with the report.

C. Regional Director Reporting Structure for Ejections:

C.1. The Regional Director or his/her designee shall keep a record of all ejections in their respective region. The record shall include the name of the person ejected and institution, the date of the ejection, the reason for the ejection and the penalty imposed.

Section 6 - Jurisdiction

A. Single person ejections - Region Level

B. Multiple person ejections and Non-Collegial incidents - NJCAA National Office

Section 7 – Appeals

A. Participants in all NJCAA certified sports are subject to the penalties listed for the ejections.

B. There is no appeal of a game(s) suspension resulting from an ejection by a game official except:

B.1. When there is the college's irrefutable game video evidence that the wrong student athlete(s)/coach(s) was ejected. If the wrong student-athlete(s)/coach(s) was ejected, the penalty will be assessed to the student-athlete(s)/coach(s) in violation and he/she will serve the complete suspension.

B.2. All game suspensions will be in effect during the appeals process.

B.3. Only the institution of the student-athlete(s)/coach(s) that was ejected can appeal.

B.4. The NJCAA National Office will rule on all appeals.

B.5. The level of the ejection cannot be appealed but the National office can review the submitted reports to make sure the ejection was properly designated and applied. (violent vs. non-violent).

Section 8 - Game Officials and Game Management Personnel

An act in which verbal abuse, physical contact or an attempt to make physical contact occurs with the purpose to do damage, harm, intimidate, incite a fight or otherwise injure a game official and/or game management personnel will lead to a suspension for a minimum of two games and a maximum of one year.

Section 9 – Suspensions

Personnel and athletes suspended under these NJCAA rules shall not be allowed in the facility/gym/field/



complex at any time after the officials have arrived before or during the contest and may not coach or participate beginning two hours before the scheduled game time, during play, or at half-time. Coaches may not return to the facility until after the officials have left and the game is official.

Suspended individuals must remain out of sight and sound while serving a suspension. Sight and sound is defined as the individual should not be able to be seen or heard by the officials. Regions may provide more specific guidelines based on the sport and facilities.

A. Suspended coaches may travel with the team but cannot participate in pre-game or in-game activities.

B. Suspended athletes may not travel with the team while serving a suspension.

B.1. However, in those instances where the team is travelling to play more games than the number of games for which the student-athlete is suspended, the student-athlete can travel with the team.

NJCAA CODE OF CONDUCT FOR ALL NJCAA MEMBER-SPONSORED EVENTS

This code of conduct applies to any and all contests/competition in which any NJCAA member college participates. Violations of the code of conduct occurring during the regularly scheduled season events shall be referred to the respective conference or region standards and ethics committee. The jurisdiction of the NJCAA Code of Conduct applies to all NJCAA member colleges and their representatives.

Code of Conduct

A. Coaches and team personnel shall recognize the responsibility for proper conduct at any and all contests/competitions in which any NJCAA member college participates.

B. Coaches shall recognize and assume responsibility for the actions of themselves and the team members.

C. The Head Coach, assistant coaches (recognized on the roster and college website, and other non-student personnel (athletic trainers, athletic administrators) are allowed to enter the court or field area to assist with deterring a possible fight or to assist in breaking up an existing altercation. Individuals who escalate the existing situation or do not act in a professional manner, could be subject to penalties or sanctions. Each coach who has participants competing in the event shall be responsible for informing each participant about the Code of Conduct.

Behavior

Coaches, players and institutional personnel must remember that they are representatives of an institution of higher learning, its faculty, administration and student body. As such, they are expected to conduct themselves in a manner which would reflect positively on their team, institution, region and the NJCAA. Student-athletes, coaches and institutional personnel who are representing the NJCAA or NJCAA member colleges are subject to all NJCAA rules, regulations, and penalties as stated in the NJCAA Handbook, respective NCAA rulebook, as well as local, state and federal laws.

Inappropriate and unacceptable behavior by coaches, players or institutional personnel will not be tolerated before, during, or after contests; at the hotel, or in public while representing their college. This Code of Conduct does not replace NJCAA Policies Manual – Sportsmanship of the NJCAA Handbook. Unacceptable forms of behavior include, but are not limited to:

1. Fighting
2. Taunting



3. Inappropriate celebration
4. Disrespectful attitude toward opponents, officials, tournament administrators
5. Use of profane and vulgar language or language that refers to race, religion, sex, sexual orientation, and national origin and/or other threatening language.
6. Use of drugs and/or alcohol, tobacco (including but not limited to e-cigarettes, vaping, etc.)
7. Disrespectful attitude toward host hotel personnel
8. Unlawful activities
9. Physical abuse or damage to college property or host hotel property.

Derogatory Comments

A. Players, coaches and institutional personnel shall not make any derogatory public comments regarding contests, competitions or game officials at any time; in print, broadcast social media, news releases or any other communications where comments may become public. The head coach will be responsible for any derogatory comments or actions made by any player, coach, or institutional personnel.

B. A coach shall not address or permit anyone from making uncomplimentary remarks to any game official before, during, and/or after any and all NJCAA member contests/competitions in which any NJCAA member participates.

Reporting

Violations of the Code of Conduct shall be reported to:

1. To the respective Region Director for all regular season and region/district competition violations.
2. National Championship or Invitational violations shall be reported to the CEO/President of the NJCAA and to the Compliance Department at compliance@njcaa.org

Procedures - Immediate Action

Where immediate action is needed to alleviate or control a situation:

A. During regular season and/or the Region Tournament competition: The Region Director or Assistant Region Director shall have the authority to act at his/her sole discretion. During District and/or National postseason competition, the Tournament Director and/or on-sight Administrator shall have the authority to act at his/her sole discretion. Examples of events which would require immediate action include, but are not limited to, the following:

- Allegation of serious misconduct requiring immediate suspension of institutional personnel or student athletes from competition.
- Instances where the Executive Director or his/her designee deems it necessary to protect the equity and integrity of the competition.
- Protection of the event's officiating program, particularly in an instance where public comments by an institutional representative may affect competition.
- Any instance or circumstance which might affect the safety of officials, participants or spectators attending the event.

Penalties - Immediate Action

The Region Director or Assistant Region Director during regular season and/or Region Tournament com-



petition and the CEO/President or his/her designee during District and/or National postseason competition may issue any penalty that he/she believes appropriate to any student- athlete or institutional personnel who has violated the regulations pertaining to conduct when the Region Director, Assistant Region Director, Executive Director or his/her designee concludes that immediate action is required. The actions of the Region Director or Assistant Region Director during regular season and/or Region Tournament competition and the CEO/President or his/her designee, during District and/or National postseason competition, shall be final and binding.

Penalties - Timely Action

Reprimand: The Region Director or Assistant Region Director during regular season and/or region tournament competition and the NJCAA CEO/President or NJCAA Board of Regents may issue a letter of reprimand to the coach, player or institutional personnel who violates the regulations pertaining to conduct. Copies of the letter of reprimand will be sent to the Director of Athletics, the President of the institution and the Region Director and/or National Office.

Probation, suspension, and other penalties: If the misconduct is serious enough, the Region Director or Assistant Region Director during regular season and/or Region Tournament competition and the CEO/President or his/her designee during District and/or National postseason competition may issue other penalties which may include, but are not limited to, probation, suspension or disqualification of the coach, player, team, or institutional personnel from participating in one or more contests.

DRESS DECORUM

Professional attire and/or team-issued gear should be worn by all bench personnel.

LOCAL ATTRACTIONS

RESTAURANTS

Preferred Restaurants:

- Club 609
- Hackett Hot Wings
- Trackside Burgers
- Johnny Carino's
- Jeffersons (Wings & Sports Bar)
- Chick-fil-a (3 locations)
- Gusano's Chicago Style Pizzeria

Over 100 other restaurants are available in area with a variety of options.

THINGS TO DO

<https://www.visitjoplinmo.com/things-to-do/>

RECRUITERS


RECRUITER PACKET

At a cost of \$225 for the entire tournament the recruiting coaches are able to get a credential, access to the hospitality area, a game program and contact information for NJCAA Coaches. Recruiting coaches need to contact Shaun Buck, Operations at shaun@joplinsports.org



APPENDIX

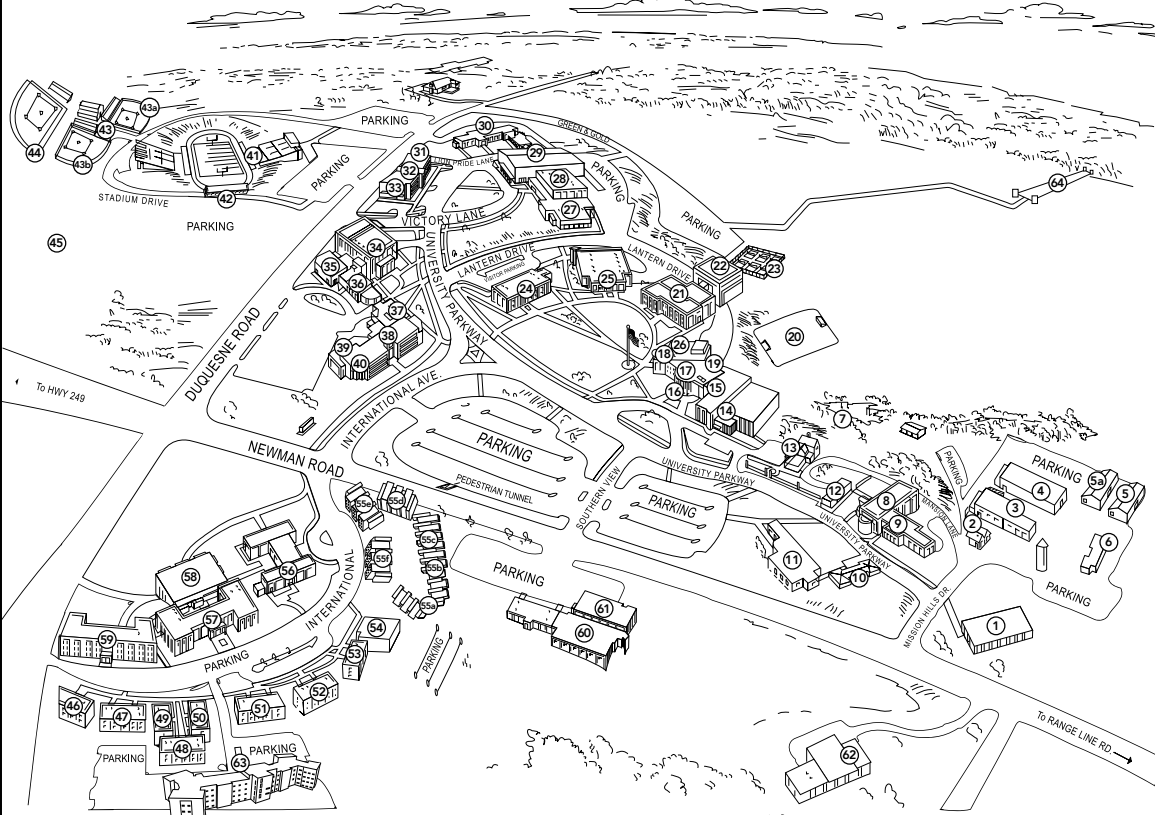
APPENDIX 1



MISSOURI SOUTHERN
STATE UNIVERSITY

CAMPUS MAP

LAYOUT AS OF JULY 2023



ACADEMICS

1. Ummel Technology Building
7. Biology Pond
8. Robert W. Plaster Free Enterprise Center
9. Cornell Auditorium
10. Kuhn Annex
11. Kuhn Hall
16. Billingsly Student Center
17. Bookstore
19. Phelps Theatre
21. Reynolds Hall
22. Jeremiah 'Jay' Nixon Hall
25. Spiva Library
30. Taylor Hall
31. Nursing Simulation Center
32. Julio S. Leden Health Science Center
33. Corley Dental Hygiene Clinic
40. KGCS TV / KOMS Radio
62. Lion Cub Academy

Fine Arts Complex

34. Taylor Performing Arts Center
35. Bud Walton Theatre
36. Phinney Hall
37. Spiva Art Gallery
38. Webster Hall
39. W. Robert Corley Auditorium
60. Mills Anderson Public Safety Center
61. Criminal Justice Auditorium

ADMINISTRATION

2. University Police
3. Physical Plant
4. Annex
5. Custodial Warehouse/Fire Safety & Environmental Health Office
- 5a. Physical Plant Warehouse
6. Mechanical Maintenance Shop
12. Univ. Relations & Marketing (Mansion Annex)
13. Ralph L. Gray Alumni Center
24. Hearnes Hall

ATHLETICS

20. Hal Boden Soccer Field
28. Robert Ellis Young Gymnasium
29. Leggett & Platt Athletic Center

Robert W. Plaster Sports Complex

41. Fried G. Hughes Stadium
42. Ron Richard Athletic Center
43. Pat Lipira Softball Complex
- 43a. Gene Wild Softball Field
- 43b. Lea Kungie Softball Field
44. Baseball Stadium
45. MSSU Cross Country Course

DINING

18. The Lion's Den
26. Coffee Shop

HEALTH

14. Willcoxon Health Center

RECREATION

15. Student Recreation Center
23. Tennis Courts
27. Olympic Pool and Racquetball Courts
64. MSSU Trail

RESIDENTIAL AREA

46. Mitchell Hall
47. Maupin Hall
48. Stone Hall
49. Headlee Hall
50. Dryer Hall
51. Dishman Hall
52. Stegge Hall
53. Gockell Hall
54. FEMA Shelter
55. Quad Buildings (A-F)
56. McCormick Hall
57. Blaine Hall
58. Dianne Mayes Student Life Center
59. East Hall
63. Lion Village



APPENDIX 2

CREDIT CARD AUTHORIZATION FORM



CREDIT CARD AUTHORIZATION - Necessary for: 1) guarantee purposes for Joplin Sports Authority and at a minimum for holding and confirming any reservations regardless of final means of payment and 2) for legal authorization of Joplin Sports Authority to bill to School's designated Credit Card if the person carrying and using the card at the event does not have their name appearing on the Credit Card.

A copy of the front and back of the credit card must be returned along with this form to Joplin Sports Authority

School Contact Person Designating authorized use of the CC: _____

Phone Number: _____

Fax Number: _____

Email Address: _____

The following charges are eligible to be applied to the credit card:

- Incidental Charges
- Opening Banquet Charges
- Other:
- Card to be used to hold and confirm reservations. A company issued check will be presented on date of arrival.

Should additional charges be accrued, the balance may be charged to the credit card.

Credit Card Information: _____

Issuing Bank: _____

Name as on the card: _____

Card Number: _____ Expiration Date: _____

Signature of card holder: _____



FINE DESIGNS
**OFFICIAL
CHAMPIONSHIP
MERCHANDISE
PROVIDER**



**OFFICIAL NJCAA
NATIONAL CHAMPIONSHIP MERCHANDISE**

is provided exclusively by Fine Designs with an expansive list of items and customization options that include adding player numbers, team names and other NJCAA branded graphics to championship apparel. Participating championship teams can order merchandise on-site or directly from Fine Designs. Please see below for details on both options:

Order and Pay Onsite:

We encourage team orders be placed on-site via a team order form and working directly with a Fine Designs rep. Payments can be made by credit/debit card or cash. Merchandise will be provided on-site. Team order forms will be provided on-site at the championship or can be accessed [HERE](#). The Team order form must be submitted on-site and is not able to be submitted prior to the event.

Order Direct:

Fine Designs can be contacted via email or phone to place a custom order for a limited selection of merchandise. The order can be paid by credit card or check directly by the college. Merchandise will be shipped to the address and shipping method selected by the college and is not guaranteed to arrive by date(s) of competition. Direct orders are not able to be shipped to the championship site and will not be available for pick-up at the merchandise booth.

Contact Information for Fine Designs to place an order is below, in addition to information on merchandise pricing.



(859) 241-1265



Midlandcustomerservice@finedesigns.com



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CORPORATED SPORTSWEAR